

# PAI BOARD MEETING

## December 7, 2015

**ATTENDEES:** Madeleine P., Dave A., Roger W., Matt S., Garry B., and Don H.

Madeleine opened the meeting with the Serenity Prayer at 6:39pm.

The minutes from last month's meeting were reviewed and accepted.

**Office Manager Report:** Garry reported that he had attended the November Assembly in Clackamas at the Monarch Hotel. Many people were interested in AA literature; he sold \$549 in books. Also, we have been asked to attend WACYCAA December 17 through 20. Garry is looking for volunteers to help with literature sales. Garry has had no response from his request that the groups review the Home Groups 12 Step List to be sure the members listed for their group are still able to take 12 Step calls. They were also asked to add the names of other members willing to take calls. Garry is looking for someone to help organize the list.

**Chairperson's Report:** Madeleine also attended the November Assembly. She was able to make contact with many people and make Intergroup more visible.

**Treasurer's Report:** Roger reported that Seventh Tradition contributions remain constant. While literature expenses are stable, sales are up and down with small swings. We continue to move \$500 a quarter to the prudent reserve. Overall, income is slightly more than expenses. If the trend continues to the end of the year, the surplus would be about \$2,000. We could move that to the prudent reserve.

**Old business:** We discussed the budget for 2016. Roger repeated his conservative position in constructing the budget: underestimating revenue and overestimating receipts. We discussed our insurance coverage. Garry has located a less expensive rate that matches our current liability policy. The savings would allow us to add coverage for Directors and Officers. We also considered health care coverage for the two employees of Intergroup, Garry and Julie. The board agreed to reimburse the office manager for health care insurance he would purchase for himself. Group insurance purchased by Intergroup would be very expensive due to recent health care insurance requirements. Health care insurance in the 2016 Budget would be \$19,600. The 2016 Budget was approved to take to the Intergroup Committee meeting on December 14, 2015. We decided to review the bylaws governing the operation of Intergroup starting in January.

**New business:** Madeleine has some names for committee chair positions. Inventory is scheduled for the end of the year. Volunteers will help with the counting.

Closed with the Responsibility Statement at 8:03 pm.

Respectfully submitted:

Don H.  
Acting Recording Secretary